

## Daily Scrum Meeting Minutes:

Attendees: Ryan Blanco, Chris Medina, Nicholas Llontop, Roy Molina

Start time: 8:00PM

End time: 8:30PM

<Ryan Blanco>:

- How many hours have I worked since the last meeting?
  - 1.5
- What was done since the last scrum meeting?
  - Look into new ways to edit the Streamlit UI to compensate for the user uploading multiple PDFs or DOCXs. Modify the language model to utilize all uploaded files in order to create a simplified dashboard.
- What is planned to be done until the next scrum meeting?
  - Prepare for the next meeting with the Product Owner. Begin transition into Use Case 3.
- What are the hurdles?
  - No hurdles.

<Chris Medina>:

- How many hours have I worked since the last meeting?
  - 1 hour 30 minutes
- What was done since the last scrum meeting?
  - Test the new code that allows users to upload multiple files. Modify language model script to prevent users from inquiring about commissions.
- What is planned to be done until the next scrum meeting?
  - Prepare for the next meeting with the Product Owner. Begin transition into Use Case 3.
- What are the hurdles?
  - No hurdles at this time

<Nicholas Llontop>:

- How many hours have I worked since the last meeting?
  - 1 hour, 30 minutes
- What was done since the last scrum meeting?
  - Complete the DOCX implementation and begin discovering options for voice recognition within Streamlit. Tested the DOCX implementation.
- What is planned to be done until the next scrum meeting?
  - Prepare for the next meeting with the Product Owner. Begin transition into Use Case 3.
- What are the hurdles?
  - No hurdles

<Roy Molina>:

- How many hours have I worked since the last meeting?
  - 1 hour, 30 minutes
- What was done since the last scrum meeting?
  - Assist teammates with DOCX implementation and begin implementing code to allow the bot to create a dashboard to display in the Streamlit UI. Look into ways that the AI language model can edit DOCX files based on user feedback.
- What is planned to be done until the next scrum meeting?
  - Prepare for the next meeting with the Product Owner. Begin transition into Use Case 3.
- What are the hurdles?
  - No hurdles